



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

**NOTICE TO PROCEED**

NORIEL J. DE MESA  
Owner  
**JNKD CONSUMER GOODS TRADING**  
Lucena, City

Sir/Madam,

The attached **Purchase Order No. 2025-12-1150** are already approved so **NOTICE** is given to **JNKD CONSUMER GOODS TRADING** for the purchase of **Other Supplies and Materials** requested by **M. De Veluz - BAO** with **PR No. 2025-10-2805**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : December 17, 2025

Name of the Representative of the Bidder: **JNKD CONSUMER GOODS TRADING**

Authorized Signature: